

**VISTA OAKS MUNICIPAL UTILITY DISTRICT  
AGENDA**

**February 10, 2025**

TO: THE BOARD OF DIRECTORS OF VISTA OAKS MUNICIPAL UTILITY DISTRICT AND  
TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Vista Oaks Municipal Utility District will hold a meeting at **12:00 p.m. on Monday, February 10, 2025**, at the offices of Gray Engineering, Inc., 8834 N. Capital of Texas Highway, Suite 140, Austin, Texas. The following matters will be considered and may be acted upon at the meeting:

**PUBLIC COMMENT**

1. Citizen's communications and Board member announcements;

**CONSENT ITEMS**

*(These items may be approved collectively or individually. Any of these items may be pulled for discussion at the request of any member of the board.)*

2. Minutes of November 18, 2024 meeting;

**AUDIT ITEMS**

3. Audit of District's financial statements for fiscal year ending September 30, 2024, including report from McCall Gibson Swedlund Barfoot Ellis PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

**ANNUAL REVIEW ITEMS**

4. Resolution Confirming Annual Review of Written Procedures for Post Bond Issuance Federal Tax Compliance;
5. Resolution Confirming Annual Review of Certain Financial Management Policies; Ratifying Adoption of Code of Ethics and Financial Investment, Financial Management, Travel, and Professional Services Policy; Ratifying Adoption of Investment Strategies; Ratifying Designation of Investment Officers; and Confirming Review and Adoption of Amended List of Qualified Brokers;
6. Annual review of Identity Theft Prevention Program, including:
  - (a) Report from operator on administration of and compliance with Identity Theft Prevention Program;
  - (b) Resolution Confirming Annual Review of Identity Theft Prevention Program;
7. Water conservation and drought management, including Resolution Confirming Annual Review of Water Conservation and Drought Contingency Plan and Updating Water and Wastewater Utility System Profile;

**DISCUSSION/ACTION ITEMS**

8. Security report and related matters;

9. Meter replacement project, including updated “smart meter” proposal and Master Service Agreement with HydroPro, placement of “smart meter” tower, and any other actions related to the meter replacement project;
10. Report from District’s engineer, including proposal for sidewalk repair and/or replacement;
11. Report from District’s bookkeeper, including approval of fund transfers and payment of bills and invoices;
12. Report from District’s general manager and utility operator regarding:
  - (a) Utility operations and projects, including:
    - (i) Water usage, quality, accountability, and conservation;
    - (ii) District facilities, including:
      - (1) Status of leak detection and location study and recommendations regarding any necessary repairs and maintenance;
      - (2) Street light repair and maintenance, including any related proposals;
  - (b) Billing and collections, including:
    - (i) Past due accounts, write offs, adjustments, and customer service;
  - (c) Solid waste and recycling services and related matters;
13. Report from District’s attorney, including:
  - (a) Consultant and Director directives;
14. Wholesale water and wastewater service, including update on City of Round Rock wholesale rate increase and rate appeal and Proposal for Decision;
15. Future agenda items and meeting schedule.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes including receiving legal advice from the District’s attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073) discussing personnel matters (Section 551.074); discussing security personnel or devices or security audits (Section 551.076); or discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.



*John Guell*

Attorney for the District

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The District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.